

Environmental Services Checklist

Cleaning and Disinfection of COVID-19 Primary Assessment Centres

What Do I Wear?

- Environmental Services (ES) workers will use Routine Practices & Droplet and Contact Precautions as required.
- ES workers will be wearing a procedure/surgical mask at all times when in a clinical space. ES workers will follow NSHA universal mask practices and replace as indicated. In addition (ES) workers will wear:
 - Wear gown and gloves required for areas not occupied by patients, or where patients are masked e.g. registration and waiting areas.
 - Wear gown, gloves, mask and eye/facial protection required in areas such as testing stations/cubicles where ES staff are unable to maintain a 2 meter distance from the patient receiving testing or treatment.
 - Recognize that N95 respirators are required during Aerosol Generating Medical Procedures (AGMPs) ONLY and for patients on Airborne Precautions. ES workers staff are not to be present during these procedures and should only clean the area once the allotted time for air exchanges/air clearance has occurred.
- If the ES staff member can ensure that their gown does not come into contact with the environment, and it is not visibly soiled- they may leave on their gown, mask and facial protection, remove their gloves, perform hand hygiene and put on a clean pair of gloves to move to the next room or testing station.
- PPE should be put on and removed in a location determined by the individual clinic. The area should allow for adequate space to put on and remove PPE to avoid contamination of the staff member, the environment, other staff or patients.

What Do I Use?

- Hospital-grade disinfectant with broad -spectrum virucidal properties: _____
- Ensure you are familiar with the product you are using. (Note that during the pandemic may have product substitutions)
 - Understand and follow the manufacturer’s instructions for use.
 - Review any dilution required, dwell time (wet contact time), safety precautions etc.
- Always follow your **normal principles and processes** such as no double dipping of cloths, cleaning top to bottom, clean to soiled, etc.

What Tasks Do I Perform?

Area	Frequency	Tasks
Waiting areas	Hourly, depending on level of use	Wipe down chairs, tables and other touch surfaces such as arm rests
Clinic rooms/testing stations*	After each assessment	Clean/disinfect chair, table, examination table, all counters, high touch surfaces
High touch surfaces	Twice daily and when visibly soiled.	Clean/disinfect rails in hallways, door knobs, elevator buttons, ABHR dispensers, etc
Registration areas, welcome desks	Twice daily and when visibly soiled	Clean all horizontal and high-touch surfaces such as chairs, desks, counters etc
Floors	Once daily & at end of day	Clean using normal cleaning practices
ABHR Stations	Frequently	Wipe down ABHR stations. If empty, replenish ABHR (if applicable) or notify Clinical Lead or other responsible HCW

**may be completed by nursing staff*